

Topic: LYNXASSIST TRAINING COURSE MODULE CONTENT (AS OF JULY 1, 2014)

LynxAssist Training is a self-paced online course that uses a combination of Training Tutorial (PDF) documents and a series of Online (YouTube) Video Demonstrations.

LynxAssist Subscribers who arrange for POSLynx to perform their software installation & training also receive a 1-on-1 remote session after completing the modules applicable to their installation to discuss site-specific issues and queries.

The course has been divided into 6 modules, as follows:

Module Name	Training Tutorial Documents	Online Video Demonstrations
Software Orientation & Setup <i>This module is designed to show you around the software, and present you with concepts that need consideration prior to setting up your Lynx Software database</i>	<ul style="list-style-type: none"> Setting Up Your Item Database Understanding Grids & Search Features Creating New Items in Your Stock Database Correct Configuration of Tax Settings Cost, Profit and Margin Terminology Understanding Selling Price Levels Understanding PLU Programs Setting Up User Security 	<ul style="list-style-type: none"> Screen Navigation Item Grid & Search Facility Item Screen Settings Correct GST Settings Selling Price Levels PLU Programs Using Import Items to Build Your Stock File User Security <p><i>Approx. video training time: 60 minutes</i></p>
Cash Register Communication <i>This module contains a mix of brand-specific and general information about how each Lynx Software program integrates with the cash registers it is designed to work with</i>	<ul style="list-style-type: none"> Cash Register Communication Basics Understanding Sales Batches Basic Troubleshooting Cash Register Communication Setting Up Scheduled Cash Register Communication Using Extract Program Customers Module 	<ul style="list-style-type: none"> Sales Terminal Setup Send Program Collect Sales Batches Scheduled Jobs Fixing Sales Batch Processing Failure <p><i>Approx. video training time: 30+ minutes</i></p>
Basic Core Module Functions <i>This module is designed to familiarise you with the daily functions of the core module of your Lynx Software program - such as printing reports</i>	<ul style="list-style-type: none"> Suggested Minimum Operation Routine Data Backup and Maintenance Report Customisation Options Using Saved Reports Setting Up for Automated Email Generation Customising Lynx Software Icons 	<ul style="list-style-type: none"> Data Backup Archiving Old Data Modifying Multiple Items Report Customisation & Saved Reports Emailing Reports Icon Properties <p><i>Approx. video training time: 40 minutes</i></p>
Advanced Core Mod. Features <i>This module is designed to familiarise you with the advanced features of the core module of your Lynx Software program</i>	<ul style="list-style-type: none"> Using Custom Lists Exporting Labels to Avery DesignPro Lite 	<ul style="list-style-type: none"> Selling Price Calculator Item Selling Prices Grid Item Profit Margins Grid Promotional Pricing Using Custom Lists Exporting Labels to Avery DesignPro Lite <p><i>Approx. video training time: 45 minutes</i></p>
Basic Stock Control <i>This module is designed to help you understand the stock control features of your Lynx Software program</i>	<ul style="list-style-type: none"> Understanding Stock Control Basics Reorder Levels and Supplier Stock Codes Stocktake Procedure Troubleshooting Stocktakes Stocktake Reference Guide 	<ul style="list-style-type: none"> Cost Price Explanation Getting Started With Stock Control Using Reorder Levels Stock Transactions Stocktake Basics <p><i>Approx. video training time: 40 minutes</i></p>
Advanced Stock Control <i>This module provides additional information regarding Lynx Software stock control features - including information related to the Linked Items and Multi-Location modules</i>	<ul style="list-style-type: none"> Understanding Linked Items Understanding Purchase Orders Understanding Stock Transfers & House Liquor Stock Control Procedures – Active Items Multi-Location Stock Control 	<ul style="list-style-type: none"> Linked Items Purchase Orders Supplier Item Codes Purchase Order Preference Settings Multi-Location Stock Control <p><i>Approx. video training time: 30 minutes</i></p>